



# BENBROOK PUBLIC LIBRARY

*Friends of the Library Board Meeting*

## Meeting Details

<b>Date &amp; Time</b>	March 21, 2024 6:30PM
<b>Venue:</b>	Benbrook Library Meeting Room
<b>Attendees:</b>	Steve Cobb, Karla Reese, Richard Reese, Brigett Adrian, Claudette Huddleston, Dan Kievlan, Russell Kegley

## Agenda Details

Call to Order
Minutes Approval(s)
Reports - Financials
Financial Business A. Restaurant Fundraiser Updates B. Mural Funds Request C. Shelving Makeover Request D. Book Page Renewal E. Benbrook Chamber of Commerce Renewal F. Antique Mall Walker/Renewal G. Storage Unit Evaluation
Outstanding Business A. April Library Closure / Texas Library Association B. Evening at the Library / 25 <sup>th</sup> anniversary C. Volunteers at the Antique Mall D. Media at the YMCA E. April Book Sale
Adjournment

## Meeting Minutes

Call to Order: Steve Cobb, President, called the meeting to order at 6:30 PM.

Minutes Approval: Minutes from the January meeting were approved by

acclamation. There was no February meeting due to lack of quorum.

Reports: Financials – Richard Reese, Treasurer, presented the March financial report. February income totaled \$869.08, dominated by sales to Texas Book Consignments and eBay. The check written to the Benbrook PTA to support their children’s author event was declined the first time, then was re-issued, so that \$1,500.00 charge will appear in the April meeting report.

Financial Business: A. Restaurant Fundraiser Updates (Bridgett) – the two fundraisers sponsored with Hoffbrau and Chipotle raised netted about \$200 each, which Erica Richardson reports is about average. Upcoming restaurant fundraisers will include Raising Cane’s and Krispy Kreme.

B. Mural Funds Request – Bridgett outlined the costs of the new mural decorating the library, along with a request to help offset the costs. The Friends voted to reimburse the Library \$900.00 against the total mural cost.

C. Shelving Makeover Request – as part of replacing the library shelving, some of the older shelving will be repainted to match the new units. Total cost of this repainting will be \$4,187.00; the Friends voted to help offset this expense with a \$2,000.00 check.

D. Book Page Renewal – The Book Page monthly publication annual subscription is \$414, due in May 2024. We discussed the usefulness of this, as it seems very few of these monthly papers are actually picked up. We agreed to renew it for one more year. Steve Cobb is going to take a stack to the YMCA bookshelves to see if people there find it helpful.

E. Benbrook Chamber of Commerce Renewal – The group voted to renew the Chamber dues for \$135.00.

F. Antique Mall Walker / Renewal – Russell Kegley was contacted by the Benbrook Antique Mall about a change in March. Instead of paying a person directly \$30 per month as we have been doing in lieu of spending volunteer time as a floor walker, they are asking us to increase the booth payment by \$30 month. The net financial effect for the Friends is the same. This was approved. Karla and Richard Reese say they’ll take a look into renewal options this month, as we expect that contract will expire soon.

G. Storage Unit Evaluation – Russell led a discussion of the extremely crowded conditions in the current 10’x10’ storage unit. One option is to rent a second unit at the current storage facility. The pricing is higher than some other options, though. We will look into renting a second storage unit at a lower-priced facility for use in storing bookshelves and longer-term books for the periodic book sales. We intend to maintain the current 10’x10’ unit adjacent to the Antique Mall bookstore as that is ideal for stocking those shelves. Russell will look into pricing and present some options at the next meeting. Note that we will need to arrange some extra storage after the book sale in April if we intend to store the excess library shelving for use in future sales.

Outstanding Business: A. April Closure/TLA – new shelving will arrive at the library on April 9. The library will close April 12-22, during which time the old shelving will be unloaded and moved to the large meeting room, the new shelving installed, and the books re-shelved.

B. Evening at the Library / 25<sup>th</sup> Anniversary – The next Evening at the Library is May 10, which will also be the 25<sup>th</sup> anniversary for the library. As last year, the Friends will have the

opportunity to staff a table to recruit volunteers and members.

C. Volunteers at the Antique Mall – Bridgett talked about several people who are interested in volunteering at the Antique Mall bookstore. Claudette mentioned that it would be difficult to host a third person on Wednesdays when she and Tammy Ekrut normally work, so we will look into different service options.

D. Media at the YMCA – Steve Cobb has agreed to try stocking a shelf with books on CD and movies on DVD at the YMCA. We will arrange to get a couple of boxes there in the next week.

E. April Booksale – we'll begin planning the book sale soon. We have plenty of inventory, and so need volunteers to move books into the library and stock the shelves.

Adjournment: Meeting adjourned at 7:30 PM

