



## Meeting Details

<b>Date &amp; Time</b>	June 27, 2024 6:30PM
<b>Venue:</b>	Benbrook Library Meeting Room
<b>Attendees:</b>	Steve Cobb, Richard Reese, Renee Franklin, Dan Kievlan, Russell Kegley

## Agenda Details

Call to Order
Minutes Approval(s)
Reports - Financials
Financial Business A. Children's area mural funding request from Library B. Setting up online donations C. North Texas Giving Day
Other Business A. July 12 Carter BloodCare Drive at Library B. P.L.A.N.T. Friends Summit Highlights C. Shelf dolly update D. Social media update E. <del>Book Sale date selection – postponed until library calendar checked</del>
Adjournment

## Meeting Minutes

Call to Order: Steve Cobb, President, called the meeting to order at 6:30 PM.

Minutes Approval: Minutes from the May meeting were approved unanimously.

Reports: Financials – Richard Reese presented the May financial report. Net revenue to the Friends for May totaled \$1,264.37, dominated by \$3,443.16 from the book sale. Largest

payment was to the Library to support the summer reading program at \$1,500.00, followed by reimbursing Erica Richardson \$480.00 for the Benbrook Antique Mall storage space which the Friends had agreed to take over from her.

Financial Business: A. The Friends entertained the request from the Library to help offset the cost of the new mural in the Children's area. The membership agreed to remit \$2,500.00 for this purpose, about 25% of the total mural cost.

B. Setting up online donations. Russell noted that many of the Friends groups at the Eules summit have "donate" links from their group pages that people can use to make donations to the organization. Bridgett is going to look into the online payment system the Library uses, and we will evaluate if that's a good choice for us to use.

C. North Texas Giving Day. Russell has succeeded in gaining control of the Friends donation page on North Texas Giving Day's site, and has done the work needed to enable donations on the appropriate day. We need to update some of the pictures and text blocks, which Bridgett will help do. In addition, anyone with good photos of book sale setup or other Friends activities are asked to pass those along for this use.

Other Business: A. July 12 Carter BloodCare Drive – Russell has the parking cones for blocking off the area in the Library parking lot used by the blood collection vehicle, and will place them early on the morning of July 12 to make sure the bus can park in a visible spot.

B. P.L.A.N.T. Friends Summit highlights. Russell and Erica both attended this, the first regional gathering of Friends and Foundations groups in North Texas, hosted by the Eules Public Library. We learned many interesting things there, one of which is the advantages of having an online donation portal for the Friends (see above.) We found out that several library systems reach out to local high schools, Scouts groups, and other groups desiring community service hours to help with the heavy labor of moving shelving and books during sale setup. Some systems offer a \$500 business yearly membership, in return for which the Friends group places and stocks a box of books in professional office waiting rooms, primarily with children's books to help parents waiting for appointments for their children.

C. Shelf dolly update. Russell and Sam Naiser have constructed a prototype of the shelf dolly which will securely hold a stack of 12 shelves on wheels for rapid movement into and out of the library meeting room for setting up book sales. We ran into the snag that the shelves do not hold together when stacked upside-down, so we're mechanically fastening the shelf sides to the shelf. We'll report next week on how this works. If it does, we'll need to build and populate 16 more such dollies. Richard asked what the estimated square footage of these dollies would be; Russell estimates it at around 70 square feet, which would leave approximately 30 square feet in a 10x10 storage unit for other uses.

D. Social media update. The Friends of the Benbrook Library Facebook page is up and running, and receiving at least one update per week, largely driven by the contributions of

Claudette Huddleston and Tammy Ekrut. We are getting more followers, and the number of views of the page is increasing each week. It may take a long time for this to impact the bookstore sales, if it ever does. Russell asked if we want to think about having a 50% sale for the summer to help drive sales.

Adjournment: Meeting adjourned at 7:40 PM