



Meeting Details

Date & Time	July 18, 2024 6:30PM
Venue:	Benbrook Library Meeting Room
Attendees:	Steve Cobb, Richard Reese, Dan Kievlan, Bridgett Adrian, Russell Kegley

Agenda Details

Call to Order
Minutes Approval(s)
Reports - Financials
Financial Business A. Summer Closing Party Funding Request - \$395 B. North Texas Giving Day To-Do List C. Summer Volunteer T-Shirts
Other Business A. Shelf Dolly Update B. Book Sale Dates & Plans C. Summer Reading Closing Party Volunteering D. Social media To-Do List
Adjournment

Meeting Minutes

Call to Order: Steve Cobb, President, was delayed due to car trouble, so Russell Kegley, Vice-President opened the meeting at 6:32 PM.

Minutes Approval: Minutes from the June meeting were approved unanimously.

Reports: Financials – Richard Reese presented the May financial report. Net revenue

to the Friends for June totaled \$150.22, dominated by \$63.77 from the GroupRaise fundraiser, followed by \$39.08 from the book store. Largest payment was to the Library to offset the Children's room mural at \$2,500, followed by the \$414.00 allocation for the Book Page subscription. Financial report was approved as read.

Financial Business: A. Summer Closing Party Funding Request - \$395. The Friends had previously approved up to \$500 in expenses that would be reimbursed for the Library summer reading program. This is the first request against that total, to pay for the petting zoo which will be featured in the summer ending party on Friday, July 26. This request was approved unanimously.

B. North Texas Giving Day To-Do List. This is an item from Bridgett to make sure we update the North Texas Giving Day pages with Friends information. Russell noted that there is not a lot to be done, mostly updating some of the pictures and descriptions of Friends activities. We have a good lead time to get this done.

C. Summer Volunteer T-Shirts. Bridgett presented a couple of options for imprinted T-shirts to give summer volunteers. There are about 27 volunteers who qualify for shirts, not all of whom have responded with the required size information. The shirts (from Amazon) will cost between \$9-10 each. This item was approved unanimously.

Other Business: A. Shelf Dolly Update. Russell presented pictures of the first successful prototype shelf dolly, which seems to work well and appears stable in our tests so far. We will create 6 more dollies on this design, which will cost a total of about \$50 apiece; half of this expense is the 2'x4' piece of $\frac{3}{4}$ " plywood forming the base. Russell noted that they have been able to make 3 dollies using plywood already at his house, so we only need to buy one 4'x8' sheet to make the rest.

B. Book Sale Dates & Plans. Russell had requested that the Friends and the Library decide on the next book sale date in time to solicit volunteers from local high schools and Scout organizations. The Friends proposed a date in the first half of October; the Library staff will look for conflicts and settle on the final date, if that range works.

C. Summer Reading Closing Party Volunteering. Bridgett noted that Friends volunteers would be most welcome to show up at the closing party July 26, to help advertise Friends volunteer opportunities.

D. Social Media To-Do List. Bridgett having been out for an extended time, she was asking if there were things we needed to address with the Friends social media. She will add the book donation lifecycle to the page, and link that page to the Library site Friends page. Bridgett also suggested highlighting a Friends member every month.

Adjournment: Meeting adjourned at 7:30 PM