



Benbrook Library District
Approved Budget FY2025

Income

Sales Tax Revenue	\$ 2,250,000.00
Courier Services Revenue	\$ 46,931.00
Fines & Fees	\$ 6,000.00
Grant Income	\$ 50,000.00
Library Sales	\$ 6,999.00
Concession Income	\$ 6,000.00
Donation/Gift Revenues	\$ 25,000.00
Total Income and Budget	\$ 2,390,930.00

Expenditures

Personnel Expenditures	
Payroll Expenditures	
Salary	\$ 1,206,295.41
Payroll Tax Expenses	
Medicare	\$ 17,491.28
Social Security	\$ 74,790.32
State Unemployment	\$ 20,000.00
Payroll Tax Expenses - Other	\$ -
Total Payroll Tax Expenses	\$ 112,281.60
Disability Insurance	\$ 10,800.00
Total Payroll Expenses	\$ 1,329,377.01
Employee Medical Expense	
Group Health Insurance	\$ 216,000.00
Reimbursed Health Costs	\$ 5,000.00
Total Employee Medical Expense	\$ 221,000.00
Retirement Plan Costs	\$ 89,143.70
Retirement Plan Admin Expenses	\$ -
Training & Seminars	\$ 18,000.00
Total Personnel Expenditures	\$ 1,657,520.71
Supplies Expenditures	
Equipment Accessories	\$ 2,000.00
Processing Supplies	\$ 5,000.00
Cleaning Supplies	\$ 2,000.00
Office Supplies & Bank Charges	\$ 20,000.00
Postage	\$ 3,200.00
Programs & Other Supplies	\$ 24,000.00
Total Supplies Expenditures	\$ 56,200.00
Contractual Expenditures	
Automation Cost - ByWater	\$ 3,815.00
Courier (Amigos Library Services)	\$ 2,500.00
Cleaning Service	\$ 28,140.00
Contingency Costs	\$ 5,000.00
Election Costs	\$ 19,000.00
Equipment Leasing	\$ 12,000.00
Interest Expense/Finance Charge	\$ -
Lawn Services	\$ 10,000.00
Late Filing Penalty	\$ -
Liability & Fire Insurance	\$ 19,000.00
Memberships	\$ 8,000.00
MetroPac Fine Payments	\$ 300.00
Online Services	
Infrastructure	\$ 50,000.00
Resources	\$ 18,000.00
Total Online Services	\$ 68,000.00

Professional Fees	
Consulting Services	\$ 40,000.00
Tax Recovery Services	\$ 20,000.00
Accounting Fees	\$ 22,000.00
IT Consulting & Contracting	\$ 42,000.00
Legal Fees	\$ 8,000.00
Payroll Processing Fees	\$ 11,500.00
Transcription Services	\$ 350.00
Professional Fees - Other/Contractor	\$ 17,044.29
Total Professional Fees	\$ 160,894.29

Program Presenter Services	\$ 26,000.00
Publicity & Public Relations	\$ 1,000.00
Reimburse Board Members	\$ 6,000.00

Repairs & Maintenance	
Building Repair & Maintenance	\$ 35,000.00
Equipment Maintenance & Repair	\$ 3,000.00
Total Repairs & Maintenance	\$ 38,000.00

Storage Rental	\$ -
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Travel & Entertainment	
Van Gas & Maintenance	\$ 7,500.00
Meals	\$ 12,000.00
Mileage Reimbursement	\$ 5,000.00
Travel	\$ 45,000.00
Total Travel & Entertainment	\$ 69,500.00

Utilities	
Internet	\$ -
Dumpster & Waste	\$ 2,360.00
Gas and Electric	\$ 21,000.00
Telephone	\$ 7,000.00
Water	\$ 5,000.00
Total Utilities	\$ 35,360.00

Total Contractual Expenditures	\$ 512,509.29
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Capital Outlay Expenditures	
Audio/Visual	\$ 10,000.00
Books	\$ 50,000.00
eBooks	\$ 75,000.00
Building & Landscaping	\$ 10,000.00
Building Renovation	\$ -
Equipment	\$ 35,000.00
Marketing	\$ 10,000.00
Library of Things	\$ 2,500.00
Periodicals	\$ 3,000.00
Shelving & Furniture	\$ 10,000.00
Vehicles	\$ -
Total Capital Outlay Expenditures	\$ 205,500.00

Total Expense:	\$ 2,431,730.00
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Net Ordinary Income:	\$ (40,800.00)
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Other Income/ Expense	
Other Income	
Capital Campaign	
Capital Campaign Contributions	\$ -
Capital Campaign Expenses	\$ -
Total Capital Campaign	\$ -
Interest Income	\$ 60,000.00
Other Income	\$ -
Royalty Income	\$ 1,000.00
Royalty Deductions	\$ -
Total Other Income	\$ 61,000.00

Other Expense	
Concession Supplies	\$ 4,200.00
MakerSpace Supplies & Equipment	\$ 8,000.00
MakerSpace Gift Shop Expenses	\$ 8,000.00
Total Other Expense	\$ 20,200.00
Net Other Income	\$ 40,800.00

Net Income	\$ (0.00)
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