



AGENDA
BOARD OF TRUSTEES
BENBROOK LIBRARY DISTRICT
1065 Mercedes Street Benbrook, Texas

March 25, 2024

Open to the Public

Regular Meeting: 5:30 P.M.

ALL AGENDA ITEMS ARE SUBJECT TO FINAL ACTION

- I. **Call to Order**
- II. **Public Comment** - Texas Government Code Section 551.007 mandates that a governmental body allow a citizen to speak only in regard to items on an agenda. Citizen comments are limited to 3 minutes.
- III. **Approval of Meeting Minutes** - Regular Meeting on Monday, February 24, 2024
- IV. **Reports**
 - A. Library Report by Library Services Director and Library Director of notable activities for the District during February 2024 including meetings attended, District business conducted, and programs presented.
 - B. Treasurer Report of financial status of the District from December 2023 and February 2024 including income and expenditures.
 - C. Investment Report on status of the District's Investments and TexPool statements as of February 29, 2023.
- V. **New Business**
 - A. Update on last phase of renovation, including scheduled closures
 - B. Update on TLA travel and swag shop
 - C. Announcement of the Heart of a LION award to the Benbrook Library Staff from the Benbrook Lions Club
 - D. Consider bookdrop system in the building
 - E. Consider revisions to Employee Handbook based on feedback from CPS HR Consulting
 - F. Executive Session pertaining to personnel matters *Texas Government Code, Title 5, Subtitle A, Chapter 551, Section 551.074*
 - G. Executive Session pertaining to consultation with attorney *Texas Government Code, Title 5, Subtitle A, Chapter 551, Section 551.071*
 - H. Executive Session pertaining to real property issues *Texas Government Code, Title 5, Subtitle A, Chapter 551, Section 551.072*
- VI. **Adjournment**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D & E, or Texas Government Code section 418.183(f). Before any closed is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.