



Teen Volunteer Permission Form

VOLUNTEER NAME: _____
First *Last*

Parent/Guardian Name: _____

Relationship: _____ Phone: _____

Email: _____

As a volunteer, I agree:

1. To accept the guidance and decisions of the staff,
2. To recognize the function of the paid staff, maintain smooth working relationships with them, and stay within the bounds of volunteer responsibilities.
3. To report on time, as scheduled, and check in with the staff upon arrival at work. To record volunteer hours on the volunteer time sheet. To inform my supervisor as soon as possible if I am unable to keep to my schedule.
4. To dress appropriately and act courteously to patrons and employees. To maintain the dignity and integrity of the library with the public and patron confidentiality which is guaranteed under the Texas Law. I will not discuss any patrons by name or their material selections.

Applicant Signature: _____ Date: _____

Signature of Parent or Guardian: _____ Date: _____

Please return this form to:
Bridgett Adrian, Community Coordinator
Benbrook Public Library
1065 Mercedes St
Benbrook, TX 76126
bridgett@benbrooklibrary.org / 817-249-6632